

**MINUTES OF THE BOARD OF DIRECTORS  
HOOVER HILL WATER AND SANITATION DISTRICT**

April 19, 2016: 6:45 P.M.

Rocky Mountain Fire Station, 7700 Baseline Road, Boulder, CO

**ATTENDEES**

Directors present: Tania Ertl, Director  
Dave Foss, President  
Emelita Gagne, Director  
Jason Sweeney, Director  
David Williams, Director

Others present: Judy Bertrand, MDM (District Manager)  
Cade Bertrand, MDM (ORC)

**ADMINISTRATIVE  
MATTERS**

Attendance and Agenda: The meeting was called to order by President Foss at 6:45 pm and a quorum was noted. Director Ertl made a Motion to excuse Brenda Smolarkiewicz; with Director Gagne seconding said Motion. The Board unanimously excused Director Smolarkiewicz. The Agenda was approved.

Minutes: President Foss made a Motion to accept the Minutes; with Director Williams seconding said Motion. The Motion was unanimously approved.

Election: Dave Foss signed the Resolution to Cancel the Election that was approved at the March 15, 2016 Board meeting.

Banking Issues: Director Williams discussed the Wells Fargo bank account which is maintained to carry one year's worth of bond principal and interest payment. He asked who was a signer on the Board and Director Ertl stated she was not. President Foss thought he may be a signer, but if not Director Ertl will check with Betty Konecne, the former Treasurer.

The Board asked the Manager to prepare a Resolution to add or remove new signers on the bank accounts.

**FINANCIAL  
MATTERS**

Claims: The Board reviewed the payment of claims for the period ending April 15, 2016. President Foss made a Motion to approve the claims; with Director Ertl seconding said motion. The claims were unanimously approved.

Financial Statements: The Financials for March 31 2016 were presented to the Board. Director Sweeney made a Motion to accept the financials; with Director Gagne seconding said Motion. The Financials were unanimously accepted by the Board.

**OPERATIONS  
REVIEW**

The ORC state TCR sampling had not yet been performed as of April 19, 2016. Results will be presented to the Board in May 2016.

The ORC asked whether he should begin preparing procedures for water pressure. President Foss stated that this should be on the agenda for June; after the new Board had taken their oaths.

### **CASELLE AND BADGER SYSTEMS**

The Manager and ORC discussed the installation of Caselle and Badger software. The Manager discussed problems with new owners and tenants who may be charged for usage that was due to previous residents.

MDM will perform the analysis of actual usage vs. billed usage and identify customers that exceed the Tier 1 usage. The Board directed MDM not to charge interest or late fees for these adjustments.

### **OTHER BUSINESS**

None

### **CUSTOMER RELATIONS**

None

### **ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion by President Foss to adjourn the meeting seconded by Director Gagne, and upon unanimous vote, the meeting was adjourned at 7:37 p.m.

The next regular meeting is scheduled for May 17, 2016 at 6:45 p.m. at the Rocky Mountain Fire Station, 7700 Baseline Road, Boulder, Colorado 80303.

Respectfully submitted,  
Judy Bertrand, District Manager: Secretary

**THESE MINUTES APPROVED AS THE OFFICIAL APRIL 19, 2016 MINUTES OF HOOVER HILL WATER AND SANITATION DISTRICT BY THE BOARD OF DIRECTORS.**