

**MINUTES OF THE BOARD OF DIRECTORS  
HOOVER HILL WATER AND SANITATION DISTRICT**

July 21, 2015: 6:45 P.M.

Rocky Mountain Fire Department, Station 1,  
7700 Baseline Road, Boulder, Colorado 80303

**ATTENDEES**

Directors present: Dave Foss, President  
Tania Ertl  
Betty Konecne, Treasurer  
Ann Weickmann

Others present: Judy Bertrand, MDM  
John Cutler, Auditor: John Cutler & Associates

**MATTERS**

Attendance and Agenda: The meeting was called to order by President Foss at 6:50 pm and a quorum was noted. The Agenda was approved. Director Williams was unanimously excused.

Minutes: President Foss made the motion to accept the Minutes with Director Ertl seconding. The Minutes for June, 16 2015 were unanimously approved.

2014 Audit: John Cutler presented the 2014 Audit to the Board. Treasurer Konecne asked about filing for an exemption next year and Mr. Cutler said the limit was going up to \$750,000 revenue next year for exemptions. The loan agreement may not allow for an exemption; however, the loan will be paid off in 2017. John Cutler stated that a MDA was included in the previous year's budget, but that he does not recommend it.

The District Manager signed the 2014 Audit letter and Treasurer Konecne will sign after she reviews the documents. President Foss approved the Audit subject to the approval of the Treasurer. Director Weickmann seconded the Motion and the Board unanimously approved. Once Mr. Cutler received the signed letter from the Treasurer he will file the HHWSD 2014 audit with the Colorado State Auditor.

Statement of Purpose: The District Manager filed the Statement of Purpose with the Department of Local Government and the City and County of Boulder. The Board noted that it did not need to be filed with the City of Boulder as HHWSD is outside the city limits.

Billing Software Committee: The Committee reported that they met before the Board meeting and still had some questions to be answered by National Meter/Badger and Caselle before making a decision. The District Manager has mentioned that MDM may purchase the Caselle software.

Metropolitan District Management Contract: The Board discussed renewing the MDM contract, which is due to expire on August 31, 2015. Directors Ertl and Weickmann stated they wanted to renew; as did Director Williams in previous emails. Treasurer Konecne and President Foss discussed an eighteen month contract; however, the

Manager stated that TABOR does not allow for a multi-year financial obligation unless they have voter approval. The Board approved preparing the contract for a one year period (September 1, 2015 through August 31, 2016).

## **FINANCIAL MATTERS**

Claims: The Board reviewed the payment of claims for the period ending July 15, 2015. The Manager had presented the quarterly payment for the Erie Storage unit. Treasurer Konecne requested that the Manager determine if they would accept a one month payment as the Board is planning to clear out the unit and shred the documents at the upcoming Western free shredding day for Hoover Hill on August 8 and 9. President Foss made a motion to approve the claims with the exception of the Erie Storage payment. Director Weickmann seconded the motion and the Board unanimously approved.

The Treasurer made a Motion to transfer \$25,000 from Great Western Bank checking account into the Great Western Money Market fund. Director Weickmann seconded the Motion and the Board unanimously approved. Treasurer Konecne will make the transfer next week.

Financial Statements: The Financials for June 30, 2015 were presented to the Board. Treasurer Konecne made a motion to accept the unaudited financials and Director Weickmann seconded. The Board unanimously approved.

Water and Sewer Billing: The Board was presented with a spreadsheet showing the City of Boulder water/sewer usage and charges to the usage and charges billed to the homeowners.

Accounts Receivables: The Manager provided a spreadsheet showing the accounts that had been given a 60 Day Courtesy Notice in the June 31 water bill and the Final Shut off Notices that had been sent certified.

## **OPERATIONS REVIEW**

The ORC provided lab report showing compliance for the month. The Manager stated that the ORC was beginning the lead and copper collection and sampling.

## **CUSTOMER RELATIONS**

There was no discussion of customers other than the accounts receivable.

## **ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion by President Foss, seconded by Director Weickmann, and upon unanimous vote, the meeting was adjourned at 8:47 p.m.

The next regular meeting is scheduled for August 18, 2015 at 6:45 p.m. at the Rocky Mountain Fire Station, 7700 Baseline Road, Boulder, Colorado 80303.

Respectfully submitted,  
Judy Bertrand, District Manager: Secretary

**THESE MINUTES APPROVED AS THE OFFICIAL JULY 21, 2015 MINUTES OF HOOVER HILL WATER AND SANITATION DISTRICT BY THE BOARD OF DIRECTORS.**