

**MINUTES OF THE BOARD OF DIRECTORS
HOOVER HILL WATER AND SANITATION DISTRICT**

June 16, 2015: 6:45 P.M.

Rocky Mountain Fire Department, Station 1,
7700 Baseline Road, Boulder, Colorado 80303

ATTENDEES

Directors present: Dave Foss, President
Tania Ertl
Betty Konecne, Treasurer
Ann Weickmann
David Williams

Others present: Judy Bertrand, MDM

MATTERS

Attendance and Agenda: The meeting was called to order by President Foss at 6:50 pm and a quorum was noted. The Agenda was approved.

Minutes: Director Weickmann made the motion to accept with changes and Director Ertl seconded. The Minutes for May 19, 2015 were unanimously approved.

Statement of Purpose: President Foss signed the Statement of Purpose, which was approved with the modification of adding the attorney name and date prepared at the bottom and the Manager committed to filing it with the Boulder City Council, the Boulder County Commissioners and the DOLG. The Board requested copies of the Statement of Purpose signed and filed.

The Treatment Tech Lift Station ORC Contract which was approved with modifications at the May 2015 Board meeting was signed by President Foss. The Board requested copies of the Treatment Tech contract once signed.

Billing Software Committee: Director Weickmann explained that the Committee was now reviewing upgrading the meters, along with investigating billing software. She explained the Beacon software which would take readings and file them in the cloud for billing; with no more drive-by readings.

Director Weickmann explained that Read Center would be discontinued. Fair Energy had tried to decode the signal on Treasurer's Konecne meter and was not successful. Treasurer Konecne explained that Fair Energy was a small firm that provides billing and can replace meters.

President Foss thought it appropriate to replace meters that were consistent with Boulder. President Foss also stated that he wanted proven installation and questioned Fair Energy's billing, but not for replacement options.

Director Weickmann wants to ask National Meter about replacing Read Center with Beacon. She wanted to understand the cost of upgrading to Beacon.

The Manager mentioned that there were again 10 meters that did not read and that 6 of them had not read for over 6 months. Director Weickmann stated she wanted National Meter to update the Connect program to verify.

President Foss recommended replacing 5 meters and perhaps purchasing a new laptop. Treasurer Konecne made a Motion to replace the 6 meters; with Director Weickmann seconding the Motion. It was unanimously approved.

The Manager stated that MDM could not locate several meters. President Foss recommended contacting the City of Boulder to provide the locations of the meters.

The Board wants to make a decision about Read Center by the next board meeting.

Subdivision Paving: President Foss stated that he had spoken with the County Engineer regarding their preliminary 5 year paving plan. They will pay for the paving. He asked the Manager to bring the list of ACP pipes in order to discuss the possibility of replacing the Meadowlark loop prior to the paving.

FINANCIAL MATTERS

Claims: The Board reviewed the payment of claims for the period ending June 15, 2015. President Foss made a motion to approve the claims with Director Ertl seconding. The Board unanimously approved payments. Treasurer Konecne stated that there would be no further unemployment claims.

Financial Statements: The Financials for May 31, 2015 were presented to the Board. Treasurer Konecne made a motion to accept the unaudited financials and Director Williams seconded. The Board unanimously approved.

Water and Sewer Billing: The Board was presented with a spreadsheet showing the City of Boulder water/sewer usage and charges to the usage and charges billed to the homeowners.

Accounts Receivables: The Manager provided a spreadsheet showing the accounts that had been given a 60 Day Courtesy Notice in the May 30 water bill and the Final Shut off Notices that had been sent certified.

The Manager discussed account # 1640 which the Board had previously allowed to make minimum payments. However, this account was only making \$30 payments periodically. The Manager stated she had sent a Certified Final Notice letter to the account and had not received payment or a response. The Board instructed the Manager to shut off the water at this residence.

OPERATIONS REVIEW

The ORC provided lab report showing compliance for the month. The Manager stated that the ORC was beginning the lead and copper collection and sampling.

CUSTOMER RELATIONS

There was no discussion of customers other than the accounts receivable.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion by President Foss, seconded by Director Williams, and upon unanimous vote, the meeting was adjourned at 8:43 p.m.

The next regular meeting is scheduled for July 21, 2015 at 6:45 p.m. at the Rocky Mountain Fire Station, 7700 Baseline Road, Boulder, Colorado 80303.

Respectfully submitted,
Judy Bertrand, District Manager: Secretary

THESE MINUTES APPROVED AS THE OFFICIAL JUNE 16, 2015 MINUTES OF HOOVER HILL WATER AND SANITATION DISTRICT BY THE BOARD OF DIRECTORS.