

**MINUTES OF THE BOARD OF DIRECTORS
HOOVER HILL WATER AND SANITATION DISTRICT**

September 16 2014: 6:45 P.M.

Rocky Mountain Fire Department, Station 1,
7700 Baseline Road, Boulder, Colorado 80303

ATTENDEES

Directors present: Tania Ertl
Betty Konecne, Treasurer
David Williams

Others present: Judy Bertrand, MDM (District Manager)

**ADMINISTRATIVE
MATTERS**

Attendance and Agenda: The meeting was called to order by Director Williams at 6:47 pm and a quorum was noted. President Foss and Director Weickmann were excused. The Agenda was approved.

Items for discussion Tabled until October meeting:

- Signature on Amendment to Resolution
- Worlock request for relief of water usage
- National Transmitter bid
- Bank charges

Minutes: The Minutes from August 26, 2014 were reviewed and unanimously approved; with the following changes: The relief to usage charges for Platts was to have been \$506.67 + late fees of \$27.31 for a total credit of \$533.98 and removal of the section relating to Bank charges, which had been discussed outside the actual board meeting.

**FINANCIAL
MATTERS**

Claims: The Board reviewed the payment of claims for the period ending September 15, 2014 and unanimously approved the current claims as presented, with Director Williams making the motion and Director Ertl seconding.

Treasurer Konecne stated that Great Western Bank did reverse the charges in the checking account for lockbox fees. Director Ertl recommended that the ORC not discuss issues with homeowners and instead refer them to the City of Boulder.

Financial Statements: The Income Statement, Balance Sheet and various other financial documents were presented to the Board, with Director Williams making a motion to accept and Director Ertl seconding. The Board unanimously approved accepting the August 31, 2014 financial documents.

Water and Sewer Billing: The Board was presented a spreadsheet showing the City of Boulder water/sewer usage and charges to HHWSD compared to the usage and charges billed to the homeowners.

Director Konecne stated that the City of Boulder was considering raising their water rates by 5% and sewer rates up to 30% as of January 1, 2015.

Accounts Receivables: The Manager provided a spreadsheet (which is attached to these Minutes) showing the accounts that had been given a 60 Day Courtesy Notice in the August 31, 2014 water and sewer bills. Of the 4 accounts that received Final Notices, they have all paid their outstanding balances.

OPERATIONS REVIEW

The ORC's email and sampling results were included in the Board packet.

CUSTOMER RELATIONS

The District Manager informed the Board that there have been several more requests by homeowners for auto-pay or credit card payment capabilities. Director Williams stated he would look into utilizing PayPal as a method for homeowners to make payments.

OTHER BUSINESS

Director Ertl provided an email from the City of Boulder regarding scheduling a meeting to discuss the paving on Westview Drive. Due to the possibility of having to replace an aging water line, the Board had hoped to postpone the paving to a later date. It was determined by the Board that the appropriate person to attend the meeting with Director Ertl would be President Foss.

The District Manager discussed the issues with transferring the HHWSD phone number to Vonage. Director Williams had determined the problem was that Century Link had the previous manager's home address down instead of the billing address. However, the billing address for the previous manager has been provided to Vonage and there is still an issue. Director Williams is going to seek assistance from Century Link to resolve this transfer issue.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion by Director Williams, duly seconded by Director Ertl, and upon unanimous vote, the meeting was adjourned at 7:50 p.m.

The next regular meeting is scheduled for October 22, 2014 at the Rocky Mountain Fire Department, 7700 Baseline Road, Boulder, Colorado 80303.

Respectfully submitted,

Judy Bertrand, District Manager: Secretary

THESE MINUTES APPROVED AS THE OFFICIAL SEPTEMBER 16, 2014 MINUTES OF HOOVER HILL WATER AND SANITATION DISTRICT BY THE BOARD OF DIRECTORS.