

**Hoover Hill Water and Sanitation District
Minutes of the Board of Directors Meeting Held April 19, 2011**

The official monthly meeting of the Hoover Hill Water and Sanitation District was held at the Rocky Mountain Fire Station #1, Boulder, Colorado.

Attending: Directors, Ann Weickmann, David Williams, Dave Foss, Tania Ertl and Manager John McCullough. The meeting was started at 7:00pm.

- 1. The minutes for March were not approved.**
- 2. The corrected Financials for February were approved**
- 3. Financials for March were not approved.**
- 4. The Baseline Road engineering proposal from Scott Cox and Associates was reviewed. John was asked to have Clark Edwards review the final contract documents and have Don Ash do a construction time line for the work.**
- 5. The Stoker Billing program. Board needs to verify revised reports are what they want. Ongoing review.**
- 6. Ann Weickmann stated that she is still working on the billing envelope message. Samples were provided for the board to review.**
- 7. A table of the actual water usage vs. water billed was presented to the Board. The information will be reviewed at the next board meeting.**
- 8. A copy of the letter sent to Melanie Criswell on 1/28/2011, regarding the Sanitary Survey was presented to the Board. John reported that Melanie Criswell verbally accepted the response.**
- 9. John was asked to move the billing date for Mastercard to the 28th of each month.**
- 10. The meeting was adjourned at 8:30.**

**Respectfully submitted,
John H. McCullough Jr., Manager
Hoover Hill Water and Sanitation District**